

## Accessing Downloadable Material from the Online Store

- 1.) Ensure you are still logged in to the IFPUG Member Services Area and are viewing the [Welcome page](#).
- 2.) Click on the [My IFPUG Info](#) tab at the top of the Welcome page.
- 3.) Click on My Transactions.
- 4.) Click on My Downloadable Products.
- 5.) Any downloadable products that you have purchased through the store should be listed here. Click on the name of the item you wish to download and the download should begin automatically.

Here is a screenshot to help clarify:  
If



The screenshot shows a web interface with a navigation menu on the left and a main content area. The navigation menu includes: Welcome Page, Logout, Upcoming Events, Organization Directory, Individual/CFPS Listing, Navigation of Website, Board & Committees, Knowledge Base, Online Store, Memberships, Contact Us, and IFPUG ISMA INSIGHTS Bulletin Board. The main content area has tabs for 'My IFPUG Info', 'General Info', and 'Back to IFPUG Home'. Under 'My IFPUG Info', there are sub-tabs for 'My Information', 'My Transactions', 'My Downloadable Product', 'My Committees', 'Certification', and 'My Events'. The 'My Downloadable Product' sub-tab is active, displaying a table of downloadable products. A tooltip is visible over the 'Product Name' column header, stating: 'Right-click on the "Product Name" hyperlink and select "Save Target As" to download and save the file. Product links v once full payment for the item has been applied.'

Product Name	Purchase Date	Downloads Left	Expiration Date
<a href="#">NEC - Hints to GUI (PDF - 329 KB)</a>	12/27/2012	(Unlimited)	

If you encounter any trouble, please don't hesitate to contact IFPUG Headquarters by emailing [ifpug@ifpug.org](mailto:ifpug@ifpug.org).