



ANNUAL MEETING
September 16, 2016
Baltimore, Maryland

MINUTES

Present

Tom Cagley, *President*
Mauricio Aguiar, *Vice President*
Kriste Lawrence, *Immediate Past President*
Debra Maschino, *Treasurer*
Christine Green, *Secretary, Director of Certifications*
Pierre Almén, *Director of International Membership*
Luigi Buglione, *Director of Conference and Education*
Dácil Castelo, *Director of Sizing Standards*
Carol Dekkers, *Director of Communications and Marketing*
Megan Capie, *Executive Director*

CALL TO ORDER

Mr. Cagley called the meeting to order at 4:30 PM EDT. The Annual Meeting was held in Baltimore, Maryland in association with the IFPUG 2016 UnConference. The Board of Directors was introduced. The meeting agenda was reviewed.

ANNOUNCEMENT OF BOARD ELECTIONS

The election process was reviewed. Mr. Cagley thanked candidates, Talmon Ben-Cnaan, Charles Wesolowski, Luigi Buglione, and Dácil Castelo for their participation in the election. It was stated that there are no changes to the Board for the upcoming year as Luigi Buglione and Dácil Castelo were re-elected. It was stated that officer assignments had not been determined at the time of the annual meeting.

OFFICER ELECTIONS

The Board as of November 1, 2016 will be as follows:
Tom Cagley, *President*
Mauricio Aguiar, *Vice President*
Kriste Lawrence, *Immediate Past President*
Debra Maschino, *Treasurer*
Christine Green, *Secretary*

Directors:

Pierre Almén, *Director of International Membership*

Luigi Buglione, *Director of Conference and Education*

Dácil Castelo, *Director of Sizing Standards*

Christine Green, *Director of Certifications*

Carol Dekkers, *Director of Communications and Marketing*

APPROVAL OF MINUTES FROM PREVIOUS ANNUAL MEETING

A motion was made by Ian Brown to waive the reading of the minutes from the 2015 Annual Meeting in Krakow, Poland. The motion was seconded by Peter Thomas. The motion carried unanimously. Mauricio Augiar motioned that the 2015 Annual Meeting Minutes be approved as presented. The motion was seconded by Kriste Lawrence. The motion carried unanimously. It was stated that the 2015 Annual Meeting Minutes will be posted to the IFPUG website.

FINANCIAL REPORT

Debra Maschino presented the annual financial report for the fiscal year ending June 30, 2016.

COMMENTS FROM THE FLOOR

The Board solicited comments from the floor for virtual as well as in-person attendees. There was a question regarding membership numbers and how they compared to last year. It was stated that while the membership numbers have remained mostly static for the last couple of years, that the most efficient way to calculate membership is through revenue. It was stated that our membership numbers by country have Brazil at the top with the most members followed by Italy, India, the United States, and Spain. There was question as to whether there has been outreach to universities for potential new members. It was stated that yes, there has been outreach, but there is no function point "curriculum." It was stated that there has been discussion regarding new membership and that a task force is being considered to address membership.

No additional comments were raised from the floor.

SPECIAL ANNOUNCEMENTS / Recognition

Mr. Cagley stated that the Board Liaisons should introduce the Committee Chairs. Ms. Green introduced Mr. Allen for the Certification Committee and Mr. Woodward for the ISO Committee. Mr. Almén introduced Mr. Pinedo for the International Membership Committee. Ms. Dekkers introduced Mr. Thompson for the Communications and Marketing Committee. Dr. Buglione introduced Mr. Thomas for the Conference and Education Committee. Ms. Castelo introduced Mr. French for the Functional Sizing Standards Committee and Mr. Ben-Cnaan for the Non-Functional Sizing Standards Committee. The Committee Chairs were thanked for their continued service to IFPUG.

Mr. Cagley introduced Mr. Siemens from the International Software Quality Institute (iSQI.) Mr. Siemens stated that iSQI will be facilitating the certification tests for IFPUG and assisting with marketing support. Mr. Cagley stated that iSQI was chosen to address concerns from membership wanting a responsive partner for testing.

No additional comments or questions were received from the floor.

A motion to adjourn the meeting was made by Kriste Lawrence and seconded by Carol Dekkers. The motion carried unanimously.

The meeting was adjourned at 5:30 PM EDT.

Respectfully Submitted by:

Megan E. Capie, *Executive Director*